
MINUTES OF THE RURAL MUNICIPALITY OF MERVIN #499 REGULAR COUNCIL MEETING

Date: February 14, 2023

Held in the Council Chambers of the RM of Mervin #499 at 211 Main St., Turtleford SK.

PRESENT: Reeve: Gerry Ritz - attended electronically
Councillors:
Division 1 – Jim Range - attended electronically
Division 2 – John Vinek - absent
Division 3 – Gordon Spencer - acting Chairperson
Division 4 – Ken Hergott
Division 5 – Dave Krywchuk
Division 6 – Victor Hamm
CAO – Brenda Ottenbreit
Deputy CAO – Janessa Macnab

Delegations: 9:10 a.m. Greg Hazzard, Provincial Pothole and Paving
9:15 a.m. Kerry Robertson, Foreman & Jon Grasby, Maint. Supervisor
11:30 a.m. Larry Baker, Sgt. CSO
1:30 p.m. Ben Clipperton, Northbound Planning
Paige Hundt, Municipal Planner

CALL TO ORDER: Deputy Reeve Spencer called the meeting to order at 9:00 a.m.

AGENDA: 097-23 **HERGOTT:** That the agenda be amended and accepted for reference. **CARRIED**

MINUTES: 098-23 **RITZ:** That the January 24, 2023 regular meeting minutes be accepted as presented. **CARRIED**

SPECIAL MEETING: 099-23 **HAMM:** That the February 7, 2023 special meeting minutes be accepted as presented. **CARRIED**



BUSINESS:
RMI Tender 100-23 **HAMM:** That the RM of Mervin #499 Council accept the tender package prepared by RMI for the paving of Road 530 "Grid 796" from the intersection of Range Road 3211, east for 1.6 km to Range Road 3210 in the R.M. of Mervin No. 499 and have the tender advertised. **CARRIED**

Program Quote 101-23 **HERGOTT:** That the RM of Mervin Council accept the quote from Blair Durant in the amount of \$9,450.00 for the deletion of programming for the 2015 Western Star and the 2015 Freightliner. **CARRIED**



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Cell Phone Allowance	102-23	HERGOTT: That Council approve the cell phone allowance, to follow the Council remuneration amount, be given to staff while employed.	CARRIED
Munisoft Extension	103-23	KRYWCHUK: That we approve the purchase of Pubworks Service Requests extension from Munisoft in the amount of \$1,000.00 plus applicable taxes.	CARRIED
Budget	104-23	HERGOTT: That the RM of Mervin #499 Council approve and adopt the 2023 Budget as presented, reviewed and discussed.	CARRIED
Cancel Meeting	105-23	KRYWCHUK: That the RM of Mervin Council cancel the second meeting that was to be held on February 28, 2023.	CARRIED
March Meeting	106-23	SPENCER: That we reschedule the first March council meeting to March 8, 2023 and schedule a Strategic Planning meeting on March 10, 2023.	CARRIED
SARM Convention	107-23	KRYWCHUK: That the RM of Mervin #499 delegates for the SARM 2023 Annual Convention held in Saskatoon March 14-16, 2023 be Ken Hergott, John Vinek, Dave Krywchuk and Gerry Ritz with the CAO, Foreman, and Maintenance Supervisor also in attendance.	CARRIED
SAMA	108-23	KRYWCHUK: That Council approve the Deputy Reeve and Administrator to sign the letter of concern to SAMA on behalf of the RM of Mervin #499.	CARRIED
Feasibility Study	109-23	KRYWCHUK: That the RM of Mervin #499 Council approve the collaboration with Sun Country Highway to complete the feasibility study for the alternate waste energy plant. Further, that Council approve the contractor to seek tenders and grants for the project.	CARRIED
Livelong Loan	110-23	RANGE: That we approve the Livelong loan agreement to be sent to the Livelong hamlet board for completion and signing.	CARRIED
TSS Grant	111-23	HERGOTT: That the RM of Mervin Council approve the TSS grant application for the Municipal Water Study be submitted when the grant application opens up and that Administration apply for more grants as they become available.	CARRIED
Water Study Committee	112-23	RITZ: That the RM of Mervin #499 Council request that the committee solely focus on the water study that is to be completed and that all correspondence is to be circulated to all municipal participants.	CARRIED

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Reeve
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Administrator

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- Sale of Land 113-23** **KRYWCHUK:** That we approve the offer of purchase for Lots 18 & 19, Block 1, Plan AF4248, in the amount of \$1500.00 per lot from Jonathan Watson and deem that the price is fair market value at this time. **CARRIED**
- Donation Request 114-23** **SPENCER:** That the RM of Mervin #499 approve the donation request of \$1500.00 from the Town of St. Walburg to support the cost of the meal for the 2023 volunteer appreciation event being held on April 23, 2023. **CARRIED**
- Lease Request 115-23** **HAMM:** That the RM of Mervin Council approve the request from Ivy Dusanko to have an electrician install a tanning bed in the front space of the leased building located at 217 Main Street, Turtleford, SK. **CARRIED**
- Lease Extension 116-23** **HERGOTT:** That Council approve the request from Ivy Dusanko to extend the amended lease for the front space of the RM building located at 217 Main Street, Turtleford, SK. **CARRIED**
- Sale of Building 117-23** **RANGE:** That we approve the Administrator to advertise for the sale of the building located at 217 Main Street, Turtleford, SK. **CARRIED**
- In Camera 118-23** **RITZ:** That the RM of Mervin #499 Council recess the public meeting to move into an in-camera session as authorized by *Part III of the Local Authority Freedom of Information and Protection of Privacy Act*, at 11:05 a.m. **CARRIED**
- Reconvene 119-23** **SPENCER:** That we reconvene the regular meeting of Council at 11:14 a.m. **CARRIED**
- Summer Student 120-23** **RITZ:** That the RM of Mervin #499 Council approve two summer student positions for the RM of Mervin #499 and that Administration advertise the positions. **CARRIED**
- SMHI AGM 121-23** **HAMM:** That Council appoint the Division 5 Councillor as the delegate for the SMHI AGM being held on March 14, 2023 at Prairieland Park, Saskatoon SK. **CARRIED**
- Unorganized Hamlet Cap 122-23** **KRYWCHUK:** That the RM of Mervin Council adopt the proposal to provide for a maximum cap for the for the Un-organized Hamlets Accumulated Reserve accounts based on 5 mills times the current taxable assessment, as reviewed and discussed. **CARRIED**

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Reeve

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Administrator

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Water Logs	123-23	HAMM: That we acknowledge the January water operators logs for the Hamlets of Spruce Lake, Livelong and Evergreen Acres, Turtle Lake as presented.	CARRIED
Welltraxx	124-23	HERGOTT: That the RM of Mervin #499 Council approve the quote of \$8,400.00 plus applicable taxes to Welltraxx for the annual subscription for industry tracking and permitting.	CARRIED
Renovations	125-23	RANGE: That Council approve the quote of \$9,500.00 plus applicable taxes from Ron Wood for painting the interior of the RM of Mervin office building and the Protective Services Building.	CARRIED
	126-23	HERGOTT: That we approve the quote of \$21,867.34 from Battlefords Flooring for new flooring in the RM of Mervin office building.	CARRIED
NSRBC Donation	127-23	RANGE: That the RM of Mervin #499 Council approve the request for sponsorship of \$1000.00 from the North Sask River Basin Council.	CARRIED
Community Spaces Grant	128-23	RANGE: That Council approve the sponsorship of the Co-op Community Spaces grant application as requested by the Brooksdale Heritage Society for a new roof at the Brooksdale School.	CARRIED
Donation Request	129-23	HAMM: That the RM of Mervin #499 Council deny the request for donation from the Turtle River Sask Wildlife Federation.	CARRIED
Recess	130-23	SPENCER: That we recess for lunch at 12:08 p.m.	CARRIED
Reconvene	131-23	SPENCER: That Council reconvene the regular meeting at 12:36 p.m.	CARRIED
Protective Serv. Bldg.	132-23	RITZ: That the RM of Mervin Council accept the quote for signage provided by Reid & Wright in the amount of \$1,197.00 plus applicable taxes for the Protective Services Building.	CARRIED
	133-23	HERGOTT: That the RM of Mervin #499 Council accept the quote for locks and security panels from Border City Locksmithing & Security in the amount of \$2,044.63 for the Protective Services Building.	CARRIED
	134-23	HAMM: That we accept the quote for security cameras from AMAZON Canada in the amount of \$794.02 including shipping and taxes for the Protective Services building.	CARRIED

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 Reeve

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 Administrator

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Job Description	135-23	KRYWCHUK: That Council approve and adopt the job description for the Director of Protective Services.	CARRIED
Donation	136-23	HERGOTT: That the RM of Mervin #499 Council approve a donation of \$1,500.00 for the Fire Fighter Appreciation supper.	CARRIED
Alarm System	137-26	RITZ: The RM of Mervin Council approve the change of first and second call for the alarm system to the DOPSS (first call) and CAO (second call).	CARRIED
Table Quote	138-23	HERGOTT: That we table the quote from Nederman MagnaRail 920 Tech in the amount of \$92,950.00 plus applicable taxes to upgrade the ventilation system in the Fire Hall.	CARRIED
CSO Conference	139-23	RANGE: That the RM of Mervin #499 Council approve the Director of Protective Services attend the CSO conference being held in Saskatoon, SK on March 8 th & 9 th , 2023.	CARRIED
PLANNING:			
Public Hearing	140-23	HAMM: That Council recess the regular meeting for a public hearing at 1:33 p.m. as per <i>The Planning and Development Act, 2007</i> .	CARRIED
Reconvene	141-23	KRYWCHUK: That the RM of Mervin Council reconvene regular meeting at 1:47 p.m.	CARRIED
Kopp's Kove Annexation	142-23	HAMM: That we approve the inclusion of Kopp's landing to the Kopp's Kove annexation as per the request of the Community Planning Division.	CARRIED
SUBDIV. 530-2022	143-23	HERGOTT: That the RM of Mervin #499 Council approve the discretionary use subdivision application #530-2022 subject to the conditions of the Master Service Agreement.	CARRIED
SUBDIV. 846-2022	144-23	SPENCER: That Council ask Administration to develop a policy for a calculation for municipal reserves, and to table this application until the policy is set.	CARRIED
McGrath Rd.	145-23	HERGOTT: That the RM of Mervin Council offer to purchase the 0.05 acres at \$1,300.00 per acre for a total of \$65.00 for the land located at NE-33-53-19-W3M.	CARRIED

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 Administrator

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MOU	146-23	RITZ: That the RM of Mervin #499 Council approve Northbound Planning to prepare a memorandum of understanding for the RM to use when RPSR's are under three years old. Once the MOU is prepared, Northbound will send to legal counsel for review.	CARRIED
Zoning Bylaw Amendments	147-23	HERGOTT: That Council approve Northbound Planning to prepare the two zoning bylaw amendments; for the MoU and change in minimum hectares for non-conformity, to be presented at next Council meeting for first reading.	CARRIED
Planner Report	148-23	RITZ: That we acknowledge the municipal planner report as presented.	CARRIED
Advertising	149-23	KRYWCHUK: That the RM of Mervin Council advertise the Expression of Interest for the CBSS Public Utility Board in the Community Bulletin at a cost of \$28.00 plus applicable taxes.	CARRIED
Correspondence	150-23	RITZ: That the list of correspondence as attached with additions, be acknowledged and filed.	CARRIED
Statement of Finances	151-23	HAMM: That the RM of Mervin #499 Council accept the Statement of Financial Activity for the month of January 2023, as presented.	CARRIED
Bank Rec.	152-23	HERGOTT: That Council accept the Bank Reconciliation for the month of January, 2023 as presented.	CARRIED
Accounts Payable	153-23	RANGE: That the accounts payable list being cheque #24364 to cheque #24441 and manual cheque #778 to cheque #788 in the amount of \$533,712.51 be approved and paid.	CARRIED
Adjourn	154-23	RITZ: That the meeting be adjourned at 3:57 p.m.	CARRIED




ADMINISTRATOR



REEVE

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Reeve

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Administrator